

The Five-Minute Challenge

Ask yourself: is this a good SchoolCash item?



Back to school is busy, and you don't have much time to spare. But how much time are you costing yourself down the road every time you collect back-to-school fees in cash and checks?

Give this a try: take five minutes and create one item in SchoolCash Online.

1 Is it a good fit? Consider one of these fees

CANDIDATE

Parking Fee

Do you take time to communicate parking fees to the student body, receive payments, and track who's paid?

CANDIDATE

Technology Fee

Do you administer different tech fees for different classes, keep the fees straight for each group, or track down replacement and damage fees?

2 Create the item in your SchoolCash Catalog

- a Type an item name and description.
- b Associate the item with an accounting category and input the price.
- c Configure availability dates.
- d Attach the item to associated classes and cohorts. This automatically notifies parents.

Take five minutes now to save hours later on.



Still not sure how to proceed? Watch our short how-to video.

[Watch the video on item creation →](https://www.kevclientsuccess.com/videos)

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